

温州肯恩大学文件

温肯大发〔2024〕81号

关于印发《温州肯恩大学实验动物管理委员会章程》的通知

各部门、各学院：

《温州肯恩大学实验动物管理委员会章程》已经2024年第三十八次党政联席会议审议通过，现予印发。

特此通知。

温州肯恩大学

2024年12月6日

温州肯恩大学实验动物管理委员会章程

第一章 总则

第一条 为加强实验动物管理工作，保证实验动物质量，依据国家《实验动物管理条例》《浙江省实验动物管理办法》等相关规定，结合学校实际情况，制定本章程。

第二条 本章程所称实验动物是指经人工饲养，控制携带的微生物，遗传背景明确或来源清晰，用于科学研究、教学及其他科学实验的动物。

第三条 本章程适用于学校教学和科研中涉及实验动物的饲养、使用、质量检测、动物实验及相关工作。

第四条 温州肯恩大学实验动物管理委员会依据《实验动物管理条例》和相关法规，以服务教学、科研为目标，对实验动物资源建设、动物实验质量提升、动物福利伦理审查、动物设施设备配置及相关研究项目实施全面的指导和监督。

第二章 组织架构

第五条 温州肯恩大学实验动物管理委员会是实验动物与动物实验的管理机构，由不少于 13 名成员组成，包括主任 1 人、副主任 2 人及若干委员。

第六条 主任负责管理温州肯恩大学实验动物管理委员会的全面工作，另设实验动物房办公室负责实验动物日常管理工作，技术部负责实验动物房相关技术工作。

第七条 温州肯恩大学实验动物管理委员会在涉及伦理相关问题时，接受温州肯恩大学实验动物伦理委员会的审批、审查与监督。

第三章 管理职责

第八条 贯彻执行国家和浙江省实验动物管理的政策、法规和质量标准，修订和审议学校实验动物和动物实验工作的管理制度。

第九条 检查和督促实验动物从业人员开展岗前培训、继续教育及专业进修，鼓励和支持从业人员参加各种形式的学术交流，不断提高实验动物从业人员的业务素质和技术水平。

第十条 根据教学和科研工作的需要，指导和制定学校实验动物和动物实验工作发展规划，审议年度实验动物生产和使用计划。

第十一条 监督检查学校教学和科学研究中实验动物的合理使用，制止违反实验动物伦理或道德的行为，督促相关人员善待实验动物，保障动物福利。

第十二条 根据工作需要，不定期召开委员会会议，讨

论和审议实验动物和动物实验工作中遇到的重要事务，对重大事项作出决议。

第十三条 统筹规划、指导布局实验动物设施建设，优化动物实验平台资源共享，发现问题时明确提出整改意见。

第十四条 负责向上级主管机关报告实验动物疫情，协助卫生防疫部门组织对实验动物传染病的防治和疫情的善后处理。

第四章 附则

第十五条 本章程未尽事项，参照国家和浙江省实验动物有关规定中的相关条款执行。

第十六条 本章程自印发之日起实施，由理工学院负责解释。

Charter of the Laboratory Animal Management Committee of Wenzhou-Kean University

Chapter I. General Provisions

Article 1 In order to strengthen the management of laboratory animals and ensure their quality, this charter is formulated in accordance with the *National Regulations on the Administration of Laboratory Animals*, the *Zhejiang Province Laboratory Animal Management Measures*, and other relevant regulations, taking into account the actual conditions of the university.

Article 2 The term 'laboratory animals' as used in this charter, refers to animals that are artificially bred, microbiologically controlled, have a defined genetic background or known origin, and are used in scientific research, teaching, and other experimental activities.

Article 3 This charter applies to the breeding, use, quality testing, animal experimentation, and related activities involving experimental animals in teaching and research work.

Article 4 The Laboratory Animal Management Committee of Wenzhou-Kean University, in accordance with the *Regulations on the Administration of Laboratory Animals* and relevant laws, regulations, and standards, aims to support teaching and research by providing comprehensive guidance and oversight in the development of experimental animal resources, improvement of animal experiment

quality, ethical review of animal welfare, procurement and provision of animal facilities and equipment, and related project research.

Chapter II. Organizational Structure

Article 5 The Laboratory Animal Management Committee of Wenzhou-Kean University is the management body responsible for laboratory animals and animal experiments. It consists of no fewer than 13 members, including one chairperson, two vice-chairpersons, and several committee members.

Article 6 The chairperson is responsible for overseeing the overall operations of the Laboratory Animal Management Committee at Wenzhou-Kean University. Additionally, an Animal Facility Office is established to handle the daily management of laboratory animals, while the Technical Department is responsible for technical work related to the laboratory animal facility.

Article 7 The Laboratory Animal Management Committee of Wenzhou-Kean University submits all ethical issues related to the use and management of experimental animals for approval, review, and oversight by the Animal Ethics Committee of Wenzhou-Kean University.

Chapter III. Management responsibilities

Article 8 Implement and enforce national and Zhejiang Province policies, regulations, and quality standards regarding laboratory animal management. Revise and review management regulations concerning

laboratory animals and animal experiments across the university.

Article 9 Inspect and supervise laboratory animal personnel to ensure they undergo pre-job training, continuing education, and professional development. Encourage and support staff participation in various forms of academic exchange to continuously improve the professional quality and technical level of laboratory animal personnel.

Article 10 Based on the needs of teaching and research, guide and develop the university's laboratory animal and animal experimentation work development plan and review the annual plans for laboratory animal production and usage.

Article 11 Supervise and inspect the proper use of laboratory animals in teaching and scientific research. Prevent violations of animal ethics or morals, urge relevant personnel to treat laboratory animals kindly, and ensure the protection of animal welfare.

Article 12 Hold committee meetings as needed to discuss and review important matters related to laboratory animals and animal experiments and make resolutions on major issues.

Article 13 Plan and provide guidance for the construction of laboratory animal facilities, optimize resource sharing for animal experimentation platforms, and propose corrective measures when issues are identified.

Article 14 Report any outbreaks of infectious diseases in laboratory animals to the relevant authorities. Assist health and epidemic prevention departments in organizing the prevention and control of infectious diseases in laboratory animals and handling post-incident measures.

Chapter IV. Supplementary Provisions

Article 15 Matters not covered in this charter shall be implemented in accordance with the relevant provisions of national and Zhejiang Province regulations on laboratory animals.

Article 16 These regulations shall be implemented from the date of issuance and shall be interpreted by the College of Science, Mathematics and Technology (CSMT).