

Appendix V

Student Lab Work Supervision Confirmation Letter

Student information

Student name (English)		Student ID no.	
Student name (Chinese)		Gender	

I hereby confirm that:

1. The above-named student will work with me in lab from _____ (Date) to _____ (Date) and would like to get access to Room _____ (No. of the laboratory rooms);
2. The student has attended safety training and past the safety test;
3. Risk assessment has been done for the project and the student has been accepted relevant training;
4. The student has attended safety training of hazardous chemicals and read Material Safety Data Sheets (MSDS);
5. I ensure that the student will be trained before experimental operation and using any lab equipment;
6. Lab safety acknowledge form has been signed by the student;
7. I will take full responsibility for supervising student in the lab in order to avoid damaging equipment and causing injuries.

Signatures and date:

Supervisor: _____ Date: _____

Student: _____ Date: _____