



WENZHOU-KEAN UNIVERSITY

PHYSICS LABORATORY SAFETY RULES (Trial)

IN CASE OF EMERGENCY CALL **110**

IN CASE OF FIRE CALL **119**

SECURITY DEPARTMENT (SD)

0577-55870110

MEDICAL DEPARTMENT (ED)

0577-55870120

(For non-emergency fire, medical or security incidents)

Academic Affairs / Lab Center

0577-55870179

8:30am to 4:30pm, Monday through Friday

1. Laboratory is not open to all. Non laboratory-related personnel are not allowed into laboratory randomly. Non-Wenzhou Kean University personnel visiting needs to be approved by Academic Affairs and Lab Center, and be accompanied by lab administrator from Lab Center.
2. Wear shoes which completely cover the feet. Sandals, open-toed shoes are not permitted. Long hair should be tied back and jewelry should not be worn in the lab for your protection.
3. Be aware of the location of the exits, fire extinguishers, first aid box and emergency phone numbers. All aisles must be kept open all times.
4. Do not begin working or gathering supplies and equipment until your instructor is present.
5. Read the lab manual through completely and pay close attention to instructions given by your director before beginning your lab activity.
6. Examine all apparatus for defects before performing any experiment. Don't use damaged equipment or cracked defective glassware. Report to your lab instructor immediately when you find apparatus that don't function properly.
7. Do not perform unauthorized experiments.
8. Eating, drinking and smoking are not allowed in the lab.
9. Horseplay in the lab is strictly forbidden.
10. Wear lab coat, safety goggles, protective gloves and a surgical mask when notified by your instructor.
11. Please exercise caution when dealing with electrical devices.
12. The laboratory shall not pull the wires. The wires, plugs and terminal blocks of the instruments and equipment must meet the requirements for electricity use. If there is any damage, immediately report to your instructor.

13. Notify your instructor immediately of any injury, spill, fire or explosion. All injuries and accidents, regardless of severity, must be reported. In the event of a true emergency, do not hesitate to dial 110 for emergency assistance.
14. Never leave an ongoing experiment unattended.
15. Leave your work station clean and organized before leaving the lab.

Finalized in April 2019



WENZHOU-KEAN
UNIVERSITY

温州肯恩大学物理实验室安全条例（试行）

紧急情况报警电话 **110**

紧急火情报警电话 **119**

保卫处 24 小时电话

0577-55870110

医务室 24 小时电话

0577-55870120

（适用于非紧急火情和普通医疗救助，以及非危险品泄漏或其他非紧急安全事件）

教学部 / 实验科研中心

0577-55870179

周一至周五，上午 8:30 至下午 4:30

1. 实验室不对外开放，非实验科研中心有关人员不得随意进入实验室。校外人员到实验室进行实验、实习或是参观，需经教学部同意，经实验室负责人登记使用缘由，并妥善安排使用方案后，由实验科研中心安排专人陪同方可进行。
2. 进入实验室前要求穿着未裸露脚趾的鞋，长发需扎起，并且不宜佩戴金属首饰。
3. 请注意出口，灭火器，急救箱的位置，了解紧急电话号码。所有过道必须始终保持开放状态。
4. 在课程导师到达前，不要自行收集实验仪器或开始实验操作。
5. 在开始实验操作之前，请完整阅读实验手册并仔细听取课程导师给出的说明。
6. 在进行任何实验之前，检查所有设备是否有缺陷。请勿使用损坏的设备或破损的玻璃器皿。当你发现无法正常工作的设备时，立即向你的实验室指导员报告。
7. 不要擅自进行课程内容以外的实验。
8. 实验室内不允许饮食或吸烟。
9. 在实验室里禁止出现任何嬉戏、打闹和恶作剧的行为。
10. 对于特定的实验，当得到课程导师的通知后，请配合穿戴实验服，护目镜，防护手套或口罩。
11. 涉及电气设备的实验中请务必注意用电安全。
12. 实验室不得乱拉电线，仪器设备的电线、插头和接线板必须符合用电要求，若有损坏，立即向指导老师报告。
13. 当发现实验室出现任何人员受伤、试剂打翻、起火或者爆炸情况，必须立即告知指导老师。不管严重程度大小，所有受伤和意外情况，都必须向指导老师报告。如果发生重大紧急情况，必须立即拨打 110 报警电话寻求援助。
14. 禁止将正在进行的实验处于无任何人员看护的情况下。
15. 在离开实验室之前，请将所有实验仪器归位，保持实验台整洁有序。

于 2019 年 4 月订制